

Surfside Colony Community Services District

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Minutes of the December 16th, 2024 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller Winnen, Rudy Lalonde, Tara Amundson, and Linda Garofalo.
- Directors Absent:** None.
- Staff Present:** District Clerk Chris Montana.
- Community:** V. John Kriss and Dave Chamberlain of Surfside Colony Storm Water Protection District; Dru Roland Property Manager Supervisor of Surfside Colony Ltd.

President Mesmer called the meeting to order at 7:33 p.m. since Board members of both the Surfside Colony Community Services District and the Storm Water Protection District had unanimously agreed to hold the Storm Water Protection District meeting first.

Community Input: None.

Administration of Oath of Office: Clerk Montana administered Oath of Office to re-elected Director Rudy Lalonde. The Oath was signed accordingly.

Review and Possible Approval of the November 18th, 2024 Board Meeting Minutes: After Board members reviewed the Minutes for the November 18th, 2024 Meeting of the Board, Secretary Mueller Winnen Director Amundson moved for approval, Director Lalonde seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Project Status and Operations Update: Dru Roland, Property Manager Supervisor, reported that Surfside Colony, Ltd. met with California Coastal Commission (CCC) regarding the Front Entrance Gate, and CCC staff will recommend approval by the Commission. Dru Roland also reported that CCC staff is currently recommending a post-and-rope fence option at Anderson Street. Director Garofalo requested a written withdrawal of the playground from the current year budget from the Surfside Colony, Ltd. Board. Director Garofalo also stated that the Board should consider having a District-level Project Manager.

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General Meeting of the Board**

Surfside Colony, Ltd. Project Status and Operations Update:

a) Review of Amended 2024-25 Monthly Billing Request: The Clerk distributed Surfside Colony, Ltd.'s Request to amend the 2024-25 annual Security and Maintenance Contract and analysis for review and discussion. The District's Budget Policy allows for changes to the fiscal year budget at the regular January meeting. Surfside Colony, Ltd.'s letter dated December 12th along with a December 16th addendum requesting a total annual increase of \$90,331, or 13.52%, per the Clerk's analysis, most of which was due to employee compensation and the hiring of an additional maintenance employee. In response to Director Garofalo's inquiry, Dru Roland reported that the Maintenance Manager's time percentages for the Community Services District are 15% for landscaping, 20% for beach clean-up, 5% for recreation area, 5% for security admin., and 30% for street and streetlight maintenance. President Mesmer stated that the Board could not entertain the amended budgeted amounts until its regular budget meeting in May, as budget amendments have been historically for Projects. There did not appear to be justification to amend the current annual Security and Maintenance contract for regular recurring and newly proposed hiring expenses.

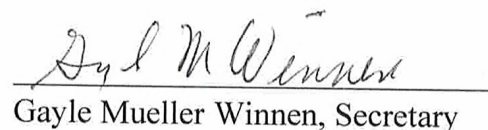
Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3834-3837 for a total amount of \$58,117.44, consisting of \$56,757.83 for December 2024 monthly Security and Maintenance billing and \$1,359.61 for general and administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance, and Review of Trial Balance: Clerk Montana reported the fund balance as of December 16, 2024 to be \$403,298 and reviewed the trial balance with the Board.

Board Member Items and New Business: None.

Adjournment and Scheduling of Next Month's Meeting: There being no further business to come before the Board, Director Amundson moved to adjourn the meeting at 7:55 p.m. and to schedule next month's meeting for January 20th, 2025, Secretary Mueller Winnen seconded, and the motion to adjourn passed unanimously.


Paul Mesmer, President


Gayle Mueller Winnen, Secretary