

# Surfside Colony Community Services District

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## Minutes of the June 24th, 2024 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

**Directors Present:** President Paul Mesmer, Secretary Gayle Mueller Winnen, Rudy Lalonde, and Linda Garofalo.  
**Directors Absent:** Tara Amundson.  
**Staff Present:** Clerk Chris Montana.  
**Community:** V. John Kriss, Richard Landess, and Dave Chamberlain, and Eric Springer of Surfside Colony Storm Water Protection District; Dru Roland, Sandy Kriss, and K.C. Coultrup of Surfside Colony Ltd.

President Mesmer called the meeting to order at 6:30 p.m. and led all present in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the May 20th, 2024 General Board Meeting Minutes: After Board members reviewed the Minutes for the May 20th, 2024 General Meeting of the Board, Secretary Mueller Winnen moved for approval, Director Lalonde seconded, and the motion passed unanimously.

Review and Possible Approval of Surfside Colony Ltd.'s 2024-25 Proposal for Security and Maintenance Services: Clerk Montana distributed the revised 2024-25 Request for Funds Proposal for Security and Maintenance Services Contract for a total annual amount of \$681,094 (\$56,757.83 monthly) from Surfside Colony, Ltd., and explained that the approximate annual increase of \$2,500 from original proposal was due to corrected employee insurance costs.

**MOTION:** Director Lalonde moved to accept the Annual 2024-25 Proposal for Security and Maintenance Services dated June 19, 2024 for an annual total of \$681,094 (\$56,757.83 monthly). Secretary Mueller Winnen seconded, and the motion passed unanimously. The Clerk agreed to draft the contract for signature.

Review and Discussion of Surfside Colony Ltd. 2024-25 Project Funds Request: Surfside Colony, Ltd.'s 2024-25 Project Funds Request to set aside a total amount of \$310,000 for the following projects:

Anderson St. Beach Fence	\$ 35,000
Front Gates	50,000
Lighting Phase two	25,000
Playground	<u>200,000</u>
Total	<u>\$310,000</u>

## Surfside Colony Community Services District

Minutes of the June 24th, 2024

### General Meeting of the Board

Board members from both the Community Services District and Surfside Colony, Ltd. discussed the Project Approval policy and processes that need to be adhered to before the Community Services District can actually approve and pay for the projects. Currently, the Board would only consider to set funds aside, and that it should not be construed as actual approval of any of the above projects until project details are presented.

**MOTION:** Director Lalonde moved to set aside funding for the above Projects in the amount of \$310,000 with the actual approval and subsequent payment for the Project to be made after the procedures per the District's Capital Improvement Project Approval Policy are complied with. President Mesmer seconded and the motion passed with 3 ayes, 1 absent, and 1 no from Director Garofalo based on doubts that playground can legally be built for a cost of \$200,000.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3810-3815 for a total amount of \$82,619.32, consisting of \$51,299.83 for June 2024 monthly Security and Maintenance billing, \$27,129.52 for Project Costs, and \$4,189.97 for general and administrative expenses. Clerk Montana recommended that the June 2024 billing of \$51,299.83 not be paid until the Security and Maintenance Contract Year-End Reconciliation is prepared. Clerk Montana also reported that the payment of the above NW Corner Sump Pump/Electric Pedestal Project Costs would result in a \$4,310 overage. Project Manager K.C. Coultrup described additional work needed. A motion for Board approval of the overage was made and carried as follows:

**MOTION:** Director Lalonde moved to approve total Project Cost invoices including an additional \$4,310 for the NW corner sump pump/electric pedestal project. Secretary Mueller Winnen seconded, and the motion passed (3 ayes, 1 absent, 1 no (Garofalo)). Checks were reviewed and approved as presented and the Clerk was authorized to remit payment for the June 2024 monthly billing NTE \$51,299.83 per the annual reconciliation.

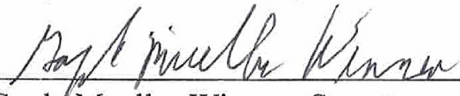
Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of June 24, 2024 to be \$516,703. The Clerk presented the 2nd Draft of the 2024-25 Preliminary Operating Budget for Board review and adoption.

**MOTION:** Secretary Mueller-Winnen moved to adopt the 2024-25 Preliminary Operating Budget, as corrected, in the amount of \$1,092,808 with the understanding that amounts may change in the preparation of the Final 2024-25 County of Orange budget once the year-end books are closed. Director Lalonde seconded, and the motion passed (3 ayes, 1 absent, 1 abstain (Garofalo)).

Board Member Items and New Business: None

Adjournment: There being no further business to come before the Board, Director Lalonde moved to adjourn, Secretary Mueller Winnen seconded, and the motion to adjourn passed unanimously.

  
Paul Mesmer, President

  
Gayle Mueller Winnen, Secretary