

# Surfside Colony Community Services District

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## Minutes of the July 22nd, 2024 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller Winnen, Rudy Lalonde, Tara Amundson, and Linda Garofalo.
- Directors Absent:** None.
- Staff Present:** Clerk Chris Montana.
- Community:** V. John Kriss, Eric Springer, Richard Landess, Ryan Hill, and Dave Chamberlain of Surfside Colony Storm Water Protection District; Dru Roland of Surfside Colony Ltd.

President Mesmer called the meeting to order at 6:30 p.m. and led all present in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the June 24th, 2024 General Board Meeting Minutes: After Board members reviewed the Minutes for the June 24th, 2024 General Meeting of the Board, Secretary Mueller Winnen moved for approval, Director Lalonde seconded, and the motion passed unanimously.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3816-3815 for a total amount of \$59,800.36, consisting of \$56,757.83 for July 2024 monthly Security and Maintenance billing and \$3,042.53 for general and administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported on the upcoming ISDOC meeting and offered to register interested Board members. The fund balance as of July 22, 2024 was reported to be \$497,120. The final year-end June 30, 2024 as well as the current year-to-date trial balances were reviewed and discussed.

Review and Possible Acceptance of Surfside Colony Ltd., 2023-24 Final Year-End Reconciliation of Security and Maintenance Contract: Clerk Montana presented the final 2023-24 year-end reconciliation (see attached) showing total actual expenses incurred by Surfside Colony, Ltd. in fulfilling the 2023-24 Security and Maintenance Contract (excluding rent) of \$575,098, compared to total budgeted contract expenses of \$602,398. Therefore, a credit was applied against the June 2024 payment in the amount of \$27,300 per the contract. A motion was made and carried to approve the Final Year-End Reconciliation as follows:

**MOTION:** Secretary Mueller Winnen moved to accept the Surfside Colony Ltd. 2023-24 Final Year-End Reconciliation of Security and Maintenance Contract as prepared. Director Amundson seconded and the motion passed unanimously.

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Clerk Montana distributed the District's 2023-24 Summary of Finances and Fact Sheet to be placed in the Surfside Colony, Ltd. Annual Report for Board members' review and discussion. Lastly, the 2024-25 Security and Maintenance Contract for an annual total of \$681,094, as approved at last month's meeting and signed by Surfside Colony, Ltd. Board President Dave Evans, was presented for President Mesmer's signature.

2024-25 User Fee Assessment:

- (a) Presentation of the 2024-25 User Fee Assessment Roll: Clerk Montana presented the Surfside Colony Community Services District Fiscal Year 2024-25 Preliminary Assessment Roll to the Board as prepared by Willdan Financial Services, in the amount of \$41,280.00. The Clerk reported that the Notice of Filing Report had been published in accordance with Code Section 61115 and that the residential user fees for security and maintenance remained unchanged at \$160 for developed lots and \$80 for undeveloped lots.
- (b) Board Hearing of Public Input and Protests: No written or oral protests were received.
- (c) Review, Discussion, and Possible Approval of User Fee Assessment: After Board members reviewed the FY 2024-25 Preliminary Assessment Roll, a motion to adopt Resolution 2024-01 was made and carried as follows:

**MOTION:** Secretary Mueller Winnen moved to adopt Resolution No. 2024-01 to resolve that 1) User Fees of \$80.00 are to be assessed on 2 undeveloped lots and User Fees of \$160.00 are to be assessed on 257 developed lots, for a total 2024-25 Assessment of \$41,280.00, and 2) the Orange County Auditor-Controller is directed to add the 2024-25 Assessment to the Tax Roll. Director Amundson seconded and the motion passed unanimously.

Board Member Items and New Business: None

Adjournment and Scheduling of next month's meeting: There being no further business to come before the Board, Director Lalonde moved to adjourn the meeting at 7:12 p.m. and to schedule next month's meeting for August 19th, Director Amundson seconded, and the motion to adjourn passed unanimously.

  
Paul Mesmer, President

  
Gayle Mueller Winnen, Secretary