

# Surfside Colony Community Services District

P.O. Box 235  
Surfside, California 90743  
(562) 592-2352 • www.surfsidecsd.org

## Minutes of the May 20th, 2024 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

**Directors Present:** President Paul Mesmer, Secretary Gayle Mueller Winnen, Rudy Lalonde, Tara Amundson, and Linda Garofalo.

**Directors Absent:** None.

**Staff Present:** Clerk Chris Montana.

**Community:** Dave Chamberlain, Richard Landess, and Ryan Hill of Surfside Colony Storm Water Protection District; Dru Roland of Surfside Colony Ltd.

President Mesmer called the meeting to order at 6:34 p.m. and led all present in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the April 22nd, 2024 General Board Meeting Minutes: After Board members reviewed the Minutes of the April 22nd, 2024 General Meeting of the Board, Director Amundson moved for approval, Director Lalonde seconded, and the motion passed.

Review and Possible Approval of Surfside Colony Ltd.'s 2024-25 Proposal for Security and Maintenance Services: Dru Roland, Property Management Supervisor of Surfside Colony, Ltd., presented the attached 2024-25 Request for Funds Proposal for Security and Maintenance Services Contract for a total annual amount of \$678,583 (\$56,548.58 monthly). Surfside Colony, Ltd.'s Request for Funds was based on its 2024-25 operations budget as had been provided. Clerk Montana provided the Board with an analysis of current year vs. prior year budgeted costs for review which tabulated a total increase of 10.46% over the prior year. The Clerk explained that the District would not be liable for any costs above what Surfside Colony, Ltd. incurs as a result of year-end actual-to-budgeted cost reconciliations. The item would be included on next month's Board Meeting Agenda for possible approval.

Review and Discussion of Surfside Colony Ltd. 2024-25 Project Funds Request: Dru Roland presented and discussed the attached 2024-25 Project Funds Request with the Board for a total amount of \$310,000. Dru Roland answered Board member's questions regarding the details of each project. The Clerk reminded the Board that it's District Policy to set aside Project Funds during the budget process, with each Project still requiring Board approval before reimbursement payments are made. The Board unanimously agreed to table action until next month's meeting.

**Surfside Colony Community Services District**  
**Minutes of the May 20th, 2024**  
**General Meeting of the Board**

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3807-3809 for a total amount of \$55,729.83, consisting of \$51,299.83 for May 2024 monthly Security and Maintenance billing, \$3,320 for Project Cost Reimb. and Repairs, and \$1,110 for general and administrative expenses. Checks were reviewed and approved as presented.

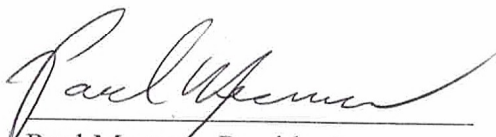
Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of May 20, 2024, after payment of the above bills, to be \$594,241, of which \$406,245 is reserved for general stabilization and projects. 2023 Audited financial statements with an unqualified opinion (the best opinion available), indicating that the district's financial statements were fairly presented without any identified exceptions, were distributed. The Clerk presented the 1<sup>st</sup> Draft of the 2024-25 Preliminary Operating Budget and Reserves in the amount of \$1,089,083 for Board review and discussion, which incorporated the above Surfside Colony, Ltd. requests. The 2<sup>nd</sup> draft would be presented at the June 2024 meeting for review and possible adoption.


Establishment of 2024-25 User Fees for Publication: After review and discussion, a motion was made and carried to establish the Annual User Fee as follows:

**MOTION:** Secretary Mueller Winnen moved to establish and publish the 2024-25 Annual User Fee (Security and Street Maintenance Assessment) as \$160 for developed lots and \$80 for undeveloped lots (no increase from prior years) and to set and publish the Assessment Meeting date for the July 2024 meeting. Director Lalonde seconded and the motion passed unanimously.

Board Member Items and New Business: President Mesmer reported that the federal government defined a special district as a local government entitled to the same benefits (i.e. grants) as other local jurisdictions. President Mesmer also presented a CSDA update.

Scheduling of Next Two Months Meeting Dates and Adjournment: There being no further business to come before the Board, Director Amundson moved to set the next two meeting dates for June 24<sup>th</sup>, 2024 and July 22<sup>nd</sup>, 2024 and to adjourn the meeting at 8:03 p.m. Secretary Winnen seconded, and the motion to adjourn passed unanimously.

  
Paul Mesmer, President

  
Gayle Mueller Winnen, Secretary